Clinical Research Assistant - 1 position	Posting #: 35314
Lawson Health Research Institute	Posting Date: May 18, 2016
Full Time	Submission Deadline: May 31, 2016
Non-Union	Karen Topfer

Term position anticipated to extend to June 8, 2017, subject to the availability of work.

The successful candidate will work under the direction of Dr. MacDermid and Dr. Grewal in the role of “Clinical Research Assistant”.

This position will assist in administering both industry-sponsored and local investigator clinical research studies, and providing some support to graduate students and residents/fellows who are completing their research under the direction of HULC scientists or surgeons. There is a broad range of responsibilities, with a focus on all dimensions of Clinical Trials and other clinical studies. This includes day-to-day operations of clinical studies including: preparation and set up of ethics submissions; preparation, maintenance and reporting of financials for individual clinical trials; liaison with industry, patients, physicians and healthcare workers; management of clinical trial documentation assuring investigational product accountability and reconciliation; data collection and data entry.

This is a 5 day per week (37.5 hours per week) 12 month position with high likelihood of renewal.

Essential Qualifications

- Bachelor’s degree in health-related field or equivalent qualification/ work experience
- Requires excellent interpersonal, supervisory, organizational and planning skills to work effectively in a high pressure environment
- Ability to follow hospital procedures and privacy regulations around dealing with patients and patient data
- Excellent verbal and written communication skills in English
- Ability to communicate effectively, both verbally and in written format, using general and scientific language
- Ability to work independently and make decisions
- Good judgement, initiative, tact and professional attitude in the workplace
- Adaptable, flexible and resourceful
- Ability to multi-task and meet deadlines

Preferred Qualifications

- Prior clinical trials experience
- Certification as a Research Associate
- Experience with SPSS
- Experience working in an academic/research environment
- Familiarity with hospital or health care policies and procedures
- Demonstrated ability to lead and work in teams, e.g. including faculty, staff, students and residents

Your interest in this opportunity is appreciated. Only those under consideration will be contacted.