

Temporary - Lawson, Research Assistant – Pediatrics

Job ID 68389 **Location** Victoria Hospital **Full/Part Time** Casual **Regular/Temporary** Temporary

Posting Period

Open: November 6, 2019

Deadline: November 12, 2019

Lawson Health Research Institute (Lawson) is the research institute of London Health Sciences Centre and St. Joseph's Health Care London. As one of Canada's top ten research institutes, we are committed to furthering scientific knowledge to advance health care around the world.

The successful applicant will be part of a growing pediatric neurology research program. Responsibilities will include Research Ethics Board submissions and correspondence, as well as maintenance of essential study documents and study files. The applicant will be responsible for the overall conduct of their assigned studies including participant visits and communications with the sponsor and study monitor. The position will require the coordination of study visits in both clinical trials and natural history studies. Responsibilities will include scheduling visits with multiple departments within LHSC as well as participants and their families. The position will also include manuscript, abstract and poster preparation/submission. The position may also include manuscript, abstract and poster review, editing and submissions.

Non-Union Different terms and conditions of employment may apply to externally funded positions.

Rate of Pay: To Commensurate with experience

Duration: Temporary 1 year contract with possibility of renewal

Qualifications

- Education required - B.Sc, B.MSc, or B.HSc or other related field required
- GCP and IATA training an asset
- Experience: Minimum two years clinical research experience preferred, medical research background is encouraged.

Preferred specific skills:

- Experience with REDCap preferred
- Ability to work in a team environment as well as independently
- Detail-oriented with strong organizational skills
- Proficient time management skills, ability to meet tight deadlines
- Responsible and Self-motivated with the ability to take initiative in an environment with limited supervision
- Strong work ethic
- Ability to follow instructions and complete assignments in a timely manner
- Available to work a flexible schedule
- Ability to attend work on a regular basis
- Proficient in Word and Excel
- Experience with SPSS, IWRS/IVRS and Powerchart an asset
- Experience with manuscript preparation preferred
- Experience with Research Ethic Board submission and correspondence an asset
- A background in statistics preferred
- Working knowledge or prior experience in Human Research Ethics, Tri-council policy, Good Clinical Practices, Health Canada and FDA regulations an asset
- Excellent communication skills both verbal and written
- Demonstrated knowledge of and commitment to patient and staff safety at LHSC
- Demonstrated ability to attend work on a regular basis

Immunization Requirements:

- Provide vaccination records or proof of immunity against measles, mumps, rubella and varicella (chicken pox), Hepatitis B, Tetanus/ Diphtheria/Polio; Meningitis.
- Provide documentation of the Tuberculosis skin testing (two step)

London Health Sciences Centre fosters a culture of patient and staff safety whereby all employees are guided by LHSC's Mission, Vision, Values and Code of Conduct.

We are committed to providing a safe, healthy and inclusive work environment that inspires respect. LHSC encourages applications from persons with disabilities and we are committed to providing accommodations upon request.

As part of the assessment process applicants may be required to complete a written examination or test. Please be advised that a reference check may be conducted as part of the selection process.

Your interest in this opportunity is appreciated. Only those applicants selected for an interview will be contacted. Successful candidates, as a condition of job offer, would be required to provide a satisfactory police information check (original document) completed in the last 3 months.