

Posting Period

Open: November 28, 2019

Deadline: December 18, 2019

Non-Union

Department Name Lawson Health Research Institute

Lawson Health Research Institute (Lawson) is the research institute of London Health Sciences Centre (LHSC) and St. Joseph's Health Care London (St. Joseph's), and works in partnership with Western University. This alliance and pooling of knowledge and resources enables Lawson to retain and develop the expertise, equipment, and infrastructure that is crucial for innovation. With 7 hospital sites across London, over 250,000 square feet of dedicated research space, over \$125 million in annual research income, more than 500 new clinical trials each year, and more than 2,400 principal investigators, support staff, volunteers, students and fellows, Lawson has a proud history and is a dynamic, fast-paced environment to build your career in human resources. Come join one of the Top 10 research institutes in Canada where we are committed to furthering scientific knowledge to advance health care around the world!

Reporting to the Manager, Grant Development, Lawson, the Grant Development Officer supports Lawson researchers in the development and submission of grant applications for a variety of funding opportunities including individual operating funds, large strategic team grants, major infrastructure or multi-centre network grants. The incumbent will participate in the management of multiple external grant deadlines, while maintaining a strong understanding of granting agency research policies and grant submission processes. The incumbent will provide researchers with targeted funding opportunities, assist in the development of funding and award applications, and facilitate the building of interdisciplinary research teams, including engagement of patient partners. The incumbent will also participate in the coordination of internal funding competitions, development of Grant Development policies and procedures and other administrative duties as required. Particular expertise in the development of clinical research will be an advantage.

Rate of Pay: To commensurate with experience

Hours of Work: 37.5 hours per week

Qualifications

- Successful completion of a degree in Life Science, Medical Science, Biomedical Science and/or Health Sciences
- Previous research experience in biomedical sciences, clinical research, and/or medical devices
- Strong knowledge of research funding opportunities, eligibility criteria, approaches to funding challenges, excellent grantsmanship, and required elements for grant applications
- Demonstrated experience with grant writing, understanding of technical documents or scientific manuscripts
- Excellent verbal and written communication skills, as well as excellent grammar, spelling, proof-reading and composition skills
- Excellent time management skills, attention to detail and reliability
- Ability to work independently and as a member of a team, self-motivated, organized, detail-oriented and ability to manage multiple priorities and meet deadlines
- Demonstrated knowledge of and commitment to the principles of patient and family centered care
- Demonstrated knowledge of and commitment to patient and staff safety at LHSC
- Demonstrated ability to attend work on a regular basis

London Health Sciences Centre is committed to providing a safe, healthy, and inclusive work environment that inspires respect. LHSC encourages applications from persons with disabilities and we are committed to providing accommodations upon request.

We foster a culture of patient and staff safety whereby all employees are guided by LHSC's Mission, Vision, Values and Code of Conduct.

As part of the assessment process applicants may be required to complete a written examination or test. Please be advised that an internal reference check may be conducted as part of the selection process.

Successful candidates, as a condition of job offer, are required to provide a satisfactory police information check (original document) completed in the last 3 months and proof of immunizations as listed below. This information must be provided prior to the candidate's start date.

Immunization Requirements:

- Provide vaccination records or proof of immunity against measles, mumps, rubella and varicella (chicken pox), Hepatitis B, Tetanus/ Diphtheria/Polio; Meningitis.
- Provide documentation of the Tuberculosis skin testing (two step)

Your interest in this opportunity is appreciated. Only those applicants selected for an interview will be contacted