

Temporary - Lawson, Project Research Assistant – Nephrology

Job ID 69443 Location Victoria Hospital Full/Part Time Full-time Regular/Temporary Temporary

Posting Period

Open: January 30, 2020

Deadline: February 5, 2020



Lawson Health Research Institute (Lawson) is the research institute of London Health Sciences Centre and St. Joseph's Health Care London. As one of Canada's top ten research institutes, we are committed to furthering scientific knowledge to advance health care around the world.

The Project Assistant will manage a scientific software project consisting of investigators, multiple postgraduate students, undergraduate interns, and collaborators. The individual will maintain the existing project website, organize weekly tasks for all persons, and assist communication with collaborators. The project assistant will contribute to approval testing of our software and ensure data porting from collaborating groups, its re-anonymization, and organization into our data repositories. The project assistant will organize our monthly and annual meetings generating reports. The individual will contribute to scientific writing on a very regular basis and manage our teams' publication process. The project assistant will assist communication between our teams and funding agencies as well as assisting with human resources recruitment liaising with our research managers and Lawson/UWO HR departments. Depending on career goals, this post can be converted to an inter-disciplinary Ph.D. program.

Non-Union Different terms and conditions of employment may apply to externally funded positions.

Rate of Pay: To Commensurate with experience

Hours of Work: 30 hours per week

Duration: April 2020 – March 2021

Qualifications

- Degree in physical sciences with STEM (science technology, engineering and mathematics) content. Post graduate degree in STEM preferred.
- Minimum 2 years recent related experience in a similar role; preferably in a research environment
- Some programming experience (C, UNIX shell scripting, MATLAB, HTML) is preferred
- Demonstrated experience in scientific writing
- Demonstrated project management skills
- Excellent interpersonal, communication, organizational time management, attention to detail, prioritization, skills
- Demonstrated initiative and ability to work both independently and as an effective team member
- Demonstrated knowledge of and commitment to patient and staff safety at LHSC
- Demonstrated ability to attend work on a regular basis

Immunization Requirements:

- Provide vaccination records or proof of immunity against measles, mumps, rubella and varicella (chicken pox), Hepatitis B, Tetanus/ Diphtheria/Polio; Meningitis.
- Provide documentation of the Tuberculosis skin testing (two step)

London Health Sciences Centre fosters a culture of patient and staff safety whereby all employees are guided by LHSC's Mission, Vision, Values and Code of Conduct.

LHSC is committed to employment equity and diversity in the workplace and welcomes applications from women, visible minorities, Indigenous people, persons with disabilities, and LGBTQ2+ persons. We are committed to providing persons with disabilities equal opportunities and standards of goods and services, and are also fully compliant with the Accessibility for Ontarians with Disabilities Act (2005), as applicable.

We are committed to providing a safe, healthy and inclusive work environment that inspires respect. LHSC encourages applications from persons with disabilities and we are committed to providing accommodations upon request.

As part of the assessment process applicants may be required to complete a written examination or test. Please be advised that a reference check may be conducted as part of the selection process.

Your interest in this opportunity is appreciated. Only those applicants selected for an interview will be contacted. Successful candidates, as a condition of job offer, would be required to provide a satisfactory police information check (original document) completed in the last 3 months.