

**Posting Number: 72543**  
**Open: August 22, 2020**  
**Deadline: August 28, 2020**  
**Non-Union**



**London Health Sciences Centre**

**Research Coordinator**  
**Temporary Full-Time**  
**Sports and Exercise Medicine**

**Fowler Kennedy Sport Medicine Clinic**

The successful candidate will work under the direction of Dr. Jane Thornton. This position will assist the Department of Family Medicine: Sports and Exercise Medicine to secure and administer both industry-sponsored and local investigator / resident-sponsored clinical research trials. There is a broad range of responsibilities, with a focus on all dimensions of Clinical Trials Administration and Initiation. Working under the Principal Investigator (PI) Dr. Jane Thornton, the Clinical Research Coordinator will coordinate multiple research projects within the Fowler Kennedy Sport Medicine Clinic (FKSMC). The position will engage a multidisciplinary team of clinicians, staff and university researchers from the Faculties of Department of Family Medicine, Faculties of Rehabilitation Medicine, Medicine and Dentistry, and Kinesiology, Sport, and Recreation and ultimately nurture an inclusive clinical research program.

The Clinical Research Coordinator will coordinate and monitor certain ongoing research studies at the FKSMC, following research policies & procedures, and operational guidelines as laid out by the Department of Family Medicine, Lawson Health Research Institute, Western University and FKSMC.

**Rate of Pay:** To Commensurate with experience  
**Hours of Work:** 37.5 hours per week: one-year contract with opportunity to renew  
**Duration of Contract:** September 1, 2020 – August 31, 2021

**QUALIFICATIONS:**

- Bachelor's degree in the health sciences or related disciplines (Master's preferred)
- 1-2 years' experience in sports and exercise medicine research
- Knowledge of injury mechanisms and classifications
- Excellent scientific writing skills
- Experience with statistics and proficiency in statistical analysis programs
- Understanding of research design methodologies employed in health research
- Skilled in the use and application of MS Word, Excel, PowerPoint
- Experience and proficiency with RedCap Data Management
- Knowledge of research ethics, principles and REMO
- Experience handling confidential and sensitive issues, documents, and information
- An understanding of clinic operational procedures (e.g. privacy concerns, confidentiality of patient information, access to patient files, communication with appropriate administrative staff) and the need to adapt research processes to clinical operations
- Excellent and effective interpersonal team skills (e.g. facilitation, listening, conflict management, creativity, problem solving)
- Respond to study participant needs, questions and concerns in an accurate, effective, timely sensitive and confidential manner
- Accept and adapt to changing priorities, methods and continuous improvement strategies
- High level of effective time and project management, personal initiative and teamwork
- Highly developed organizational and problem solving skills
- Ability to work independently and in a multidisciplinary team environment
- Experience with electronic medical records and schedulers (i.e. Telus Health – PS Suite) an asset
- Knowledge of sporting activities an asset
- Demonstrated practice and commitment to the principles of patient and family centered care
- Demonstrated practice and commitment to patient and staff safety at LHSC
- Demonstrated practice and commitment to LHSC's Mission, Vision and Values
- Demonstrated ability to attend work on a regular basis

*We are committed to providing a safe, healthy and inclusive work environment that inspires respect. LHSC is committed to employment equity and diversity in the workplace and welcomes applications from women, visible minorities, Indigenous people, persons with disabilities, and LGBTQ2+ persons. We are committed to providing persons with disabilities equal opportunities and standards of goods and services, and are also fully compliant with the Accessibility for Ontarians with Disabilities Act (2005), as applicable.*

As part of the assessment process applicants may be required to complete a written examination or test. Please be advised that an internal reference check may be conducted as part of the selection process.

Thank you for your interest in this opportunity. Only those applicants selected for an interview will be contacted.